

**THESE MINUTES REMAIN DRAFT UNTIL FORMALLY APPROVED AT  
THE 14 DECEMBER 2015 LOCAL COMMITTEE MEETING**

Minutes of the meeting of the  
**Reigate and Banstead Local Committee**  
held at 2.00 pm on 14 September 2015  
at Reigate Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH.

**Surrey County Council Members:**

- \* Mrs Dorothy Ross-Tomlin (Chairman)
- \* Ms Barbara Thomson (Vice-Chairman)
- \* Mrs Natalie Bramhall
- \* Mr Jonathan Essex
- \* Mr Bob Gardner
- \* Mr Michael Gosling
- \* Dr Zully Grant-Duff
- \* Mr Ken Gulati
- \* Mrs Kay Hammond
- \* Mr Nick Harrison

**Borough / District Members:**

- \* Cllr Michael Blacker
- Cllr Richard Coad
- \* Cllr Dr Lynne Hack
- Cllr Norman Harris
- Cllr David Jackson
- \* Cllr Roger Newstead
- \* Cllr Jamie Paul
- \* Cllr Tony Schofield
- Cllr Bryn Truscott
- \* Cllr Mrs Rachel Turner

\* In attendance

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**19/15 APOLOGIES FOR ABSENCE (AGENDA ITEM ONLY) [Item 1]**

Apologies were received from Councillors Coad and Truscott.

**20/15 MINUTES OF PREVIOUS MEETING (AGENDA ITEM ONLY) [Item 2]**

The following corrections were made to the minutes:

Minute 16/15:

The Chairman encouraged Members to support the 'Magna Carta Needlework Fund' and the '**Bursary Fund for Looked After Children in Surrey**'. The Local Support Assistant to contact the Cabinet Member to offer support **for the latter**.

## ITEM 2

### **21/15 DECLARATIONS OF INTEREST (AGENDA ITEM ONLY) [Item 3]**

None received.

### **22/15 PETITIONS (AGENDA ITEM ONLY) [Item 4]**

A petition (containing 81 signatures) to 're-install the pedestrian guardrail on Princess Way, Redhill, from the traffic lights to the train station' was received. The petitioner addressed the committee and expressed her concerns about the removal of the guardrails. Paul Fishwick referred to his report (Item 4) and said an independent Road Safety Audit had yet to be carried out and a full report would be presented to the Local Committee at its December meeting. Cllr Essex welcomed the petition and asked for a 'walkability survey' to make sure all changes in Redhill are safe following their implementation. He requested follow up from Paul and said he looked forward to the report in December. Mrs Bramhall pointed out that the balanced network was not yet complete. She said the crossings were on a raised table which is designed to slow the traffic down but she was surprised that so much of the guardrail had been taken away. The Chairman thanked the petitioner for attending the meeting and invited her to come to the December meeting to hear the full report on the matter.

### **23/15 FORMAL PUBLIC QUESTIONS (AGENDA ITEM ONLY) [Item 5]**

None received.

### **24/15 FORMAL MEMBER QUESTIONS (AGENDA ITEM ONLY) [Item 6]**

None received.

### **25/15 SURREY FIRE AND RESCUE SERVICE - LOCAL UPDATE AND PERFORMANCE REPORT (FOR INFORMATION) [Item 7]**

Declarations of Interest: None

Officers attending: Steve Schooling, Assistant Group Commander, SFRS

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Steve stated that there had been a reduction in most fire and incident types and there had been no fatalities due to fire in the borough over the period. There had also been a reduction in the number of deliberate fires across the borough. Whilst the number of false alarms had risen, work was continuing with East Surrey Hospital to look at ways of reducing this. There had also been a small increase in fires in non-domestic premises. Steve said the target this year had been to work with partners to improve ways to get to the 'at risk' members of the community.

The Committee congratulated the Surrey Fire and Rescue Service on the excellent job they were doing, in particular in view of decreasing budgets.

Members asked for more information on the following:

- why the target number of fatalities due to primary fires was 7 rather than zero;
- a breakdown on the statistics on households at risk;
- what factors had been taken into account to produce the statistics for the report?

It was noted that the fire station at Banstead was a temporary solution but was working well and the SFRS had responded quickly to incidents in the Chipstead area. In general the configuration had worked and was benefiting the north side of the borough. The fire station in Salfords had been delayed due to a legal matter and in the meantime the SFRS were using the Horley station.

Thanks were extended to all those who attended the SFRS Open Day.

**The Local Committee (Reigate & Banstead) agreed to:**

- recognise the achievements of the Surrey Fire and Rescue (SFRS) teams within the borough of Reigate & Banstead.
- support the borough team's commitment to deliver initiatives to reduce risk and make the Reigate & Banstead borough safer through the delivery of the Borough/Station Plan.
- note the targets and initiatives set within the Reigate & Banstead Borough Plan for 2014/5 and support the Fire and Rescue Service in the delivery of this plan.

**26/15 HIGHWAYS SCHEMES UPDATE (EXECUTIVE FUNCTION FOR INFORMATION) [Item 8]**

Declarations of Interest: None

Officers attending: Zena Curry, Anita Guy, Highways SCC

Petitions, Public Questions, Statements: None

Member Discussion- key points:

Zena mentioned that work would only be completed on part of Harewood Close Reigate, this year and the remainder would be completed next year (page 35 refers). It was noted that the second project itemised on page 39 should read Epsom Lane North and not Epsom Road North.

It was noted that the consultation on Pendleton Road, Redhill closed on 14 September and that there had only been one response and that response had been positive. It was confirmed that funding had been secured and the project would go ahead.

It was noted that the variable speed limit introduced outside St John's School was not currently enforceable as one of the signs was missing. A replacement sign has been ordered.

## ITEM 2

The junction of Warren Road with Fir Tree Road junction was discussed. Anita agreed to make a site visit and take appropriate action in consultation with the divisional Member.

Members asked how long it might take to resolve outstanding matters concerning the footway improvements at Outwood Lane Chipstead. Officers reported that the application to Natural England would be made shortly and once that had been submitted, Natural England had a fixed time in which to respond.

The shortage of resources in the Highways Department was noted. Officers mentioned that a wide and extensive recruitment drive would take place week commencing 21 September 2015. The design team were currently using consultants.

### **The Local Committee (Reigate & Banstead):**

Noted the report.

## **27/15 GREATER REDHILL SUSTAINABLE TRANSPORT PACKAGE (EXECUTIVE FUNCTION FOR DECISION) [Item 9]**

**Declarations of Interest:** None

**Officers attending:** Paul Fishwick, Programme Manager SCC (LTS and Major Schemes) and Neil McClure, Project Manager SCC

**Petitions, Public Questions, Statements:** None

### **Member Discussion – key points:**

Neil stated that a six week public engagement exercise was carried out between 19 June and 31 July 2015, including an exhibition at East Surrey Hospital. He said that they had received approx 350 visitors on staffed days (i.e. Thursday and Saturday). Fifty nine responses to the questionnaire had been received and they were drawing on other related scheme engagement alongside the STP responses. Neil said the responses received indicated overall support for the bus/cycle/walk measures within the scheme. The Officer Project Board has evaluated the consultation feedback and prioritised the scheme delivery programme for 2015/16. Neil said they were continuing to identify the scheme delivery programme for 2016/17 and 2017/18 and details would be presented at a future Local Committee for approval.

It was noted that a large number of respondents would like bus services extended for longer hours, particularly to East Surrey Hospital. Neil said that bus journey time reliability and information improvements were also the key items people are asking for within the consultation feedback, and they were working in partnership with the bus operators to deliver improvements. Neil highlighted that the county council has also recently completed a Local Transport Review and this has meant some changes to bus services in the area. Officers are now working on the feedback from the Local Transport Review and the Greater Redhill Sustainable Transport Package (STP) to develop the bus corridor schemes further. The programme of bus corridor

improvements is at the feasibility design stage and is expected to form part of the scheme delivery from 2016/17.

Neil said it was not possible to distinguish whether the SCC consultation website hits were from individual persons or from one person several times. Further, a joint response submitted from an organisation may include individual responses from 20 – 30 people but would only show as one response within the feedback figures. The Committee asked if leaflets had been sent to the homes on which the scheme would have an impact? Neil said leaflets had been sent to businesses and local interest groups based on SCC's Local Transport Plan consultee list. Reigate and Banstead Borough Council also sent out notification to their respective consultee lists rather than individual houses.

The state of the footpath between Perrywood/Monotype Business Park was noted and Neil agreed to contact Cllr Hammond outside the meeting.

It was noted by Councillor Essex, that the real time passenger information (RTPI) screen at Redhill bus station was not working correctly. Neil said he was aware of recent ongoing problems with this particular sign. It was his understanding that the majority of these issues had now been resolved by the contractors involved but he would flag this issue to colleagues in passenger transport. Neil advised that RTPI improvements form part of the bus corridor measures currently being planned along the corridors connecting Redhill/Reigate and Horley/Gatwick within the scope of this Greater Redhill STP scheme.

**The Local Committee (Reigate & Banstead) agreed:**

- (i) to note the results of the high level analysis of the public engagement on the proposed schemes (Annex 1 of the report).
- (ii) to approve the scheme delivery programme for 2015/16 including improvements to National Cycle Route 21 (NCR21, see Annex 2a of the report, consultation map 'off-road' cycle routes), and widening the existing shared-use, unsegregated cycle and pedestrian route along the A2044 Woodhatch Road between Maple Road and Pendleton Road (see Annex 2a of the report, consultation map cycle route section 4).
- (iii) that feasibility and design work continues on the walking, cycling and bus improvement schemes as set out in the exhibition panels (Annex 2a & 2b of the report) for delivery during 2016/17 and 2017/18. A detailed programme for delivery of these schemes will be developed and brought to a later committee for approval.
- (iv) to note that the Local Committee will be updated on a regular basis during the life of the project.

ITEM 2

**28/15 LOCAL COMMITTEE FORWARD PLAN 2015 - 16 (FOR INFORMATION)  
[Item 10]**

It was noted that a report on the 'Annual Parking Review' was scheduled for the December Local Committee and that a meeting of the Parking Task Group needed to be arranged prior to the December meeting.

**The Local Committee (Reigate & Banstead):**

Noted the report.

**29/15 DECISION TRACKER (FOR INFORMATION) [Item 11]**

**The Local Committee (Reigate & Banstead):**

Note the report.

Meeting ended at: 3.05 pm

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**Chairman**